

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, May 14, 2025

Eileen Gratton called the meeting to order at 5:01 PM. Present were Eileen Gratton, Jean Haan, Jenifer Hirschfeld, Rosemary Smantz, Wj Smedema, Alderperson James Ronge, and Library Director Connie Schuett. Mayor Wegener arrived later.

Absent: Jessica Johnson

Public Comment:

-none

Agenda:

-A motion to approve the agenda was made by J Hirschfeld and seconded by E Gratton. Motion carried.

Minutes:

-A motion to approve the minutes of the April 9, 2025, meeting was made by J Haan and seconded by R Smantz. Motion carried.

Financial Reports:

-A motion to approve payment of the bills from April 9 - May 12, 2025, was made by Wj Smedema and seconded by J Haan. Motion carried.

-A motion to approve the April 30, 2025, Treasurer's Report was made by J Haan and seconded by E Gratton. Motion carried.

-Shared City year-to-date budget report

Director's Report:

-Shared circulation and monthly statistics

-Shared services, programs, and collection: preparing for summer reading program; Bike Safety Program with PD on Wed., May 21; still weeding collection

-Marketing: still working on new website

-Professional Development: Sarah attended SEWI's "Beyond the Flannel" workshop to learn of new ideas and concepts for storytime, including the "magic oven" interactive

-Friends of JPL will have their annual meeting and "new member" drive on June 3, 2025, at 9 am

Unfinished Business:

-AM Construction (window contractor) has ordered windows and is scheduling installation for June 9-10.

-Hoopla: usage, and thereby, cost is increasing and looking at options including limiting check outs, budgeting per day amount that can be checked out, and

limiting which card holders can use the system. Will be placed on agenda for June.

New Business:

- Fax Service is offered by the Library. The cost is \$1/page and is considering decreasing the cost for more than ten pages, with maximum of \$10.00
- Contacted Superior Carpet for a carpet cleaning options; quoted \$1200.
- Discussed trustee terms and appointments. It was clarified by the Mayor that the City Council alderperson liaison is a non-voting member. The board is required to have 7 members per statute. One more trustee is needed. The following are the terms of the current trustees:
Rosemary Smantz: 2025
Eileen Gratton: 2026
Jenifer Hirshfeld: 2026
Wj Smedema: 2027
Jean Haan: 2027
Vacancy: 2025
Library Director Schuett asked that all trustee terms begin in July

Board Planning:

- The Juneau Library Board of Trustees will meet on Wed., June 11, 2025, at 5 pm.

A motion to adjourn at 5:39 pm was made by Wj Smedema and seconded by J Hirschfeld. Motion carried.

Respectfully submitted,

Wendy Jo Smedema/Secretary