

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, September 10, 2025

Eileen Gratton called the meeting to order at 5:01 PM. Present were Brittany Binder, Eileen Gratton, Jean Haan, Rosemary Smantz, Wj Smedema, and Library Director Connie Schuett. Alderperson James Ronge, and Dodgeland School representative Christina Rollins were also in attendance.

Absent: Jenifer Hirschfeld

Public Comment:

-none

Agenda:

-A motion to approve the agenda was made by Wj Smedema and seconded by J Haan. Motion carried.

Minutes:

-A motion to approve the minutes of the July 9, 2025, meeting was made by J Haan and seconded by Eileen Gratton . Motion carried.

Financial Reports:

-A motion to approve payment of the bills from July 8 to September 8, 2025, was made by Wj Smedema and seconded by B Binder. Motion carried.

-The August 31, 2025, treasurer's report was shared

-A motion to approve the renewal of CD 370-12 at Landmark Credit Union at 12 months/4.17% was made by E Gratton and seconded by R Smantz. Motion carried.

-Shared City year-to-date budget report

Director's Report:

-Shared circulation and monthly statistics

-Shared services, programs, and collection; 198 participants for Summer Reading Program

-Marketing: staffed at National Night Out in August, Starry Night at the Marsh in September, and will be at the Chamber Halloween event in October.

Unfinished Business:

-Window install is complete and the final invoice was sent to the City Clerk. Looking into roller shades for the meeting room.

-Hoopla: due to the cost increase it was decided to budget per day the amount that can be checked out-monthly total will be \$250. Went into effect for August. Many patrons were confused. Lifted the budget per day for the

beginning of September. As of September 15 patrons will be limited to 3 check outs per month.

New Business:

-Motion made by J Hann and seconded by E Gratton for Connie Schuett to attend the UW Library Tech Conference Oct. 6-7, 2025 and the WLA Conference October 28-31, 2025. Motion carried.

-Friends of the Library would like to replace the evergreen that was lost in the tornado in May. Prefer to relocate further from Veterans Memorial. It could be planted this fall. Motion made by E Gratton and seconded by B Binder to accept the Friends of the Juneau Public Library donation of an evergreen tree. Motion carried.

-Monarch System Agreement Appendix F was shared. It focuses on new IT projects at the library. Motion was made by J Haan and seconded by B Binder to accept and agree to the Monarch System Agreement Appendix F. Motion carried.

-2026 draft Library Budget was shared. Motion made by E Gratton and seconded by R Smantz to accept the 3% wage increase for 2026 budget. Motion carried.

-Motion made by Wj Smedema and seconded by R Smantz for the 2026 draft proposal of the Juneau Public Library's budget be submitted to the City. Motion carried.

Board Planning:

-The Juneau Library Board of Trustees will meet on Wed., Oct. 8, 2025, at 5 pm.

A motion to adjourn at 5:39pm was made by J R Smantz and seconded by B Binder. Motion carried.

Respectfully submitted,

Wendy Jo Smedema/Secretary