
Joint Personnel / Utility Personnel Committee

Tuesday September 30, 2025

CITY HALL - 405 Jewel Street

MINUTES



Personnel Members: Richard Evans, Bob Chapman, Mayor Dan Wegener

Utility Personnel Members: Robert Affeld, Bart Coons, Ross Canniff

Members Absent: James Ronge

Others Attending: Dave Beal, Pam Bunkoske.

1. The Meeting was called to order at 6:30 pm and roll call was taken.
2. R. Canniff / R. Affeld motioned to Approve the Agenda. Motion carried.
3. B. Chapman / R. Evans motioned to Approve the August 26, 2025, Minutes. Motion carried.
4. **Public Comment.** None.

Joint Personnel Agenda Items:

5. **Review, Discuss, and Possibly Approve 2026 Health Insurance Plan.**

Pam Bunkoske reviewed the Health Plan Proposals for 2026. Network Health will increase by 2 percent and Dean will increase by about 15 percent. There will be no change in Vision and Dental Insurance cost.

R. Affeld / B. Chapman motioned to approve 2026 Health Insurance Plan.

Motion carried 5-0.

6. **Review, Discuss, and Possibly Approve Increasing the Pay Rate for Meetings.**

The current pay rate for meetings is \$40 per diem. The last increase was enacted in 2017. An increase would only be applied when a new term is started.

R. Affeld / B. Chapman motioned to increase the pay rate for meetings to \$50 per diem effective as follows:

Elected Officials – increase to be effective upon expiration of their current elected term and / or upon the election of new officials.

Department Heads – increase to be effective after the Spring Election (April 7, 2026).

Appointed Officials – Increase to be effective after the Spring Election (April 7, 2026).

Motion carried 5-0.

City Personnel Agenda Items:

7. **Review, Discuss, and Possibly Approve the creation of a Deputy Chief position with a base pay of \$1,500 and elimination of Safety Officer and State Records Keeper position.**

The duties of the Safety Officer and State Records Keeper will be absorbed by other positions. Current pay for these positions is \$250 each. The effective budget increase will be \$1,000.

R. Evans / B. Chapman motioned to approve the creation of a Deputy Chief position with a base pay of \$1,500 and the elimination the Safety Officer and State Records Keeper positions.

Motion carried 2-0.

8. **Review, Discuss, and Possibly Approve increasing the annual base pay for all Firefighter positions at \$100 per position.**

There has been no change in annual pay since 2006.

B. Chapman / R. Evans motioned to increase by \$100 the annual base pay for all Firefighter positions.

Motion carried 2-0.

9. **Adjourn to Closed Session as Per WI Stat 19.85 (1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

- a. **Discuss and Take Possible Action regarding employee request to work from home.**

B. Chapman / R. Evans motioned to adjourn into closed session at 7:11 pm.

Chapman – Aye, Evans – Aye. Motion carried.

10. **Reconvene to Open Session as Per WI Stat 19.85(2) and Disclose Findings if any.**

R. Evans/ B. Chapman motioned to reconvene to open session at 8:06 pm.

Chapman – Aye, Evans – Aye. Motion carried.

No action taken.

11. **Old Business.** None.
12. **New Business.** None.
13. Set Date and Time for Next Personnel Meeting: Tuesday, October 28, 2025, at 6:30 pm.
14. Motion by B. Chapman / R. Evans to Adjourn Meeting at 8:11 pm. Motion carried.

Minutes Reported By:

Richard Evans